



## Police Department

July 11, 2022

### **Open until filled and approved by Civil Service Commission**

Dear Applicant,

On behalf of the City of Fairmont, thank you for your interest in our police department. We are proud of the service we provide our Fairmont residents and we are looking forward to hiring a new officer to help with that mission and establish an eligibility list for future vacancies. We work in a beautiful southern Minnesota community that is very pro-law enforcement and supportive of the service we provide. Recent graduates of a state approved Law Enforcement Program who anticipate taking the POST Test before the end of 2022 and eligible Veterans of the US Military are strongly encouraged to apply.

**Closing Date:** We will continue to accept applications until the position is filled. You may submit a cover letter and resume with your application materials. Any documentation of Veterans Preference Points must be included with your completed application materials. Completed application materials may be mailed to the Darcy Jones, City of Fairmont, 100 Downtown Plaza, Fairmont, MN 56031 or emailed to [djones@fairmont.org](mailto:djones@fairmont.org).

**Initial Interview:** Candidates who submit complete application materials will be invited to an initial interview. There is no need to have your application witnessed on page six or notarized on page seven. This initial interview will account for 40% percent of your overall testing score. Any applicable Vets Preference Points (10 or 15) will be applied at this time.

**Final Interview:** Applicants may be invited back for a final interview at a later date. This part of the process will account for 60% of your overall testing score.

**Background Investigations:** The top candidate will undergo a thorough background investigation. Once completed, a hiring recommendation will be made to the Police Civil Service Commission.

**Physical Agility Test:** The final candidate will also undergo a simple physical agility test to be scheduled during the background phase of the process. The physical agility test consists of a brief, untimed obstacle course that is graded as pass or fail.

**Psychological and Medical Evaluations:** A conditional employment offer will be made to candidates to fill vacancies dependent upon the satisfactory completion of a pre-employment physical and psychological evaluation.

Thank you again for your interest in the Fairmont Police Department and we look forward to meeting you.

Respectfully,

A handwritten signature in black ink, appearing to read 'MH', with a long horizontal line extending to the right.

Michael Hunter V37  
Chief of Police  
Fairmont Police Department  
*Fair, Professional, Dedicated*  
507-238-4481  
mhunter@fairmont.org